**LimbPower Photography, Imaging and filming guidelines (SGE05)**

**General Public Information**At LimbPower, we believe in celebrating the achievements and joy of our community through photography and video. Capturing these moments helps us promote inclusion, raise awareness, and inspire others. However, we also recognise the importance of protecting the privacy, dignity, and safety of all participants (adults and children.), volunteers and staff.

To minimise these risks, LimbPower has clear procedures for registering photographic equipment, gaining consent, and monitoring image use. Any concerns during an event should be reported immediately to the Safeguarding Officer or a member of the organising team.

While photography can be a powerful tool for inclusion, it also carries risks. Some individuals may deliberately target sports activities to take inappropriate or harmful images. These risks include:

* The potential for images to be copied, altered, or distributed online without consent
* Images that may be edited or shared out of context
* Inappropriate angles or close-ups that can be misused or misinterpreted
* Photos taken in private areas such as toilets or changing rooms
* Using a camera or camera phone at ground level to photograph up ladies and girl's skirts

Safeguarding and Risk Awareness
This policy outlines our approach to photography and filming at LimbPower events. It applies to staff, volunteers, participants, families, and any external photographers or media representatives. Our goal is to ensure that all images are taken and used respectfully, safely, and in line with legal and ethical standards.

Any concerns during an event should be reported to the Safeguarding Officer or an appropriate member of the organising team via the registration desk.

The specific details concerning photographic / imaging / video equipment registration should, where possible, be published prominently in any event/activity programme. The recommended wording is: “**In line with recommendations in the LimbPower Safeguarding Policies, the promoters of this event request that any person wishing to engage any photography, imaging or filming should register their details with staff at the designated registration desk. Anyone refusing to co-operate will be asked to leave the event/activity)”.**

#### **Minimising the risksGuidelines and procedures for taking images at events/activities**

# Professional photographers

Professional photographers / filming / imaging / video operators wishing to record at an event should seek permission for a media accreditation with the event/activity organiser prior to the event/activity, filling in the appropriate paperwork, along with providing identification. This should be done no later than 5 working days prior to an event/activity. (NB. Depending on the event/activity this timeline may differ)

# Students or amateur photographers

Students or amateur photographers / filming / imaging / video operators wishing to record the event/activity should seek permission for an accreditation with the event/activity organiser by providing identification and providing an outline and motive for attending the event/activity. This should be done no later than 5 working days prior to an event/activity. (NB. Depending on the event/activity this timeline may be different). Last minute applications will be considered.

# All other spectators

All other spectators wishing to use photographic / imaging /filming equipment should register their intent with the event promoter, via the event registration system on the day or prior to the event.

# Professional photographers, students and amateurs

Pre-arranged and approved accreditations should be available for collection at a specific designated area, along with a clear briefing note and information identifying any specific media rules and regulations. If needed an official media bib should be allocated. LimbPower request that all professional and amateur photographers sign-in, sign a photography consent form and wear a badge or sticker to show that they have been given permission to take photographs, which should be worn at all times.

# Accreditation procedures for all other spectators

A system should be established whereby a record should be made of the individuals name and address. Anybody wishing to use photographic / imaging /filming equipment will need to register their details at a designated area or registration desk and be allocated a badge or sticker. LimbPower staff will need to check periodically everyone using equipment is registered.

For more information, please contact LimbPower at info@limbpower.comYou will only have to complete this form once annually, unless your circumstances change. Please inform us if you would like to change your consent permissions.

**LimbPower – Photography Permission Request Form (Adults Only)**

We welcome attendees to take personal photographs to remember and celebrate the day. However, to protect the privacy, dignity, and consent of all participants, anyone wishing to take photographs or videos during the event must complete this form and follow our photography guidelines.

**Safeguarding Notice**Do NOT photograph or film anyone wearing a YELLOW WRISTBAND. This indicates the individual has not given photography consent.

What You’re Agreeing To:

✅ I will not take any photos or video of anyone wearing a yellow wristband.

✅ I will respect the privacy of everyone at the event and ask permission before taking close-up shots.

✅ I will not take photos in bathrooms, changing rooms, or medical/private areas.

✅ I will use the images for personal use only unless otherwise agreed with LimbPower.

✅ I will delete any image immediately if asked to do so by LimbPower staff.

✅ I understand failure to follow these rules may result in removal from the event or further action.

✅ Be mindful of context: Avoid photos that could be misinterpreted or show someone in distress or discomfort.

✅ Data Protection: Ensure compliance with data protection.

**Sharing on social media**
We welcome sharing positive moments online to promote inclusion and activity! Please: Tag @LimbPower

**Follow our consent rules**
Blur or crop out any individuals with a yellow wristband

**Your Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Contact Email (optional): |  |
| Organisation (if applicable): |  | Contact Phone (optional): |  |

Your role today:
☐ Participant  ☐ Coach/Trainer  ☐ Volunteer  ☐ Family/Friend  ☐ Other:

✅ **Consent Agreement**

☐ I confirm I have read and understood the rules above.

☐ I agree to follow all photography and filming guidelines at the LimbPower Games.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Questions or Concerns? Please speak to a LimbPower staff member (red lanyards), visit the registration desk, or email generaladmin@limbpower.com.

**LimbPower – Photography Consent Form**

LimbPower would like to take photographs and/or video footage during the event for use in promotional materials to promote the event to future participants and partners. These may include, but are not limited to, our website, social media, printed leaflets, reports, and presentations.

**Purpose of Consent**By completing this form, you are giving LimbPower permission to use images or video of you taken at this event. We will never include names or identifying information without your explicit additional consent.

**Consent Agreement**

Please tick the boxes below to confirm your consent:

☐ I give permission to be photographed at the LimbPower Games.

☐ I give permission for photos and/or video of me to be used for promotional purposes by LimbPower, including social media, website, and printed materials.

☐ I understand that these images may be used for up to 5 years from the date of this event.

☐ I understand I can withdraw my consent at any time by contacting LimbPower at: info@limbpower.com.

**Your Details**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Email or Phone (optional, in case we need to follow up): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Non-Consent**

If you do not want your image to be used as described above, please tell us below. This will mean that we will not allow our official photographer to take any photo or video footage of you.

Competitors/Participants may also be able to purchase photos from the photographer’s website. If this is the case, the website will be password protected to ensure that only competitors and their families can view the photos.

I DO NOT give my consent for photos to be taken whilst I am taking part in the LimbPower Games. I realise that this means that the whole of my team/group (including team photos) will not be able to be photographed.

**Your Details**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Data Protection**
LimbPower is committed to protecting your privacy and will store your consent form securely in accordance with data protection laws.